



shù wù
庶务

noun · general affairs

Example Sentences

tā fù zé gōng sī de shù wù
他负责公司的庶务。

He is in charge of the company's general affairs.

shù wù gōng zuò bāo kuò cǎi gòu hé hòu qín
庶务工作包括采购和后勤。

General affairs work includes procurement and logistics.

tā yīn chǔ lǐ shù wù dé lì ér shòu dào biǎo yáng
他因处理庶务得力而受到表扬。

He was praised for handling general affairs effectively.

Trace each character, then write the word on your own.

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庶	庶	庶								
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